

## Draft Minutes of 2023 Annual General Meeting

The 2023 Annual General Meeting of the Positive Education Schools Association Ltd (ACN 168 259 096) (PESA) was held on **Friday 24<sup>th</sup> November 2023 at 10am (AEDT)**. This meeting was held via Zoom teleconference.

### 1. Welcome

Anne Johnstone, Chair, welcomed all to the meeting, and acknowledged the traditional custodians of the many lands that we meet on today, and paid her respects to elders past, present and emerging, extending respects to any first nations people joining the meeting.

The Chair acknowledges the attendance of the PESA Board members (with the exception of Leonie Abbott, who sent her apologies for this meeting) and thanked all directors for their excellent support of PESA.

Clause 10.10 of the PESA Constitution requires our Annual General Meeting to have a minimum of 5 members in attendance, and the Chair confirmed we have a quorum today.

### 2. Acceptance of Minutes from 2022 Annual General Meeting - [attached](#)

The Chair called for the 2022 minutes to be accepted.

Moved by Warren Symonds, Seconded by David Bott. Accepted.

### 3. Chair's Report

The Chair delivered her Chair's report.

As part of the Chair's Report, the Chair highlighted PESA's achievements since the last meeting, namely the launch of the Digital PD Program, thanking our presenters for their generous contributions; partnerships; chapter events, thanking our volunteer chapter committees; the 2022 National Conference; and the 2023 State Conferences. In early 2023 PESA received DGR1 charity status, which puts PESA in a positive position for attracting philanthropic support ongoing. The Chair also shared draft plans for 2024, namely the development of a new strategic plan; a refreshed member dashboard; an elevated Digital PD Program; a WA State Conference in May; and a National Conference at the end of Term 3.

The Chair formally acknowledged the PESA Board for their ongoing contribution of expertise and altruistic commitment. Thank you to Simon Martin (Treasurer), Warren Symonds (Deputy Chair), David Bott, Bob Easton, Emma Grave and Leonie Abbott.

The Chair shared that Professor Lindsay Oades has stepped down from his role in the PESA Board. She extended heartfelt gratitude for Lindsay's vast contributions with PESA and for his work in wellbeing science globally.

The Chair acknowledged the contribution of PESA CEO, Lisa Davias, who joined the association in March 2023. The Chair shared her gratitude for Lisa's leadership and impact with PESA so far. The Chair also formally thanked Johanne Leitch, former CEO, for her achievements in her tenure.

The Chair thanked PESA Administration Assistant, Kim Latcham, for her valuable work.

The Chair called for the 2023 Chair's Report to be accepted.

Moved by Bob Easton, Seconded by David Bott. Accepted.

4. **Finance Report** – [2023 YTD Balance Sheet](#), [2023 YTD Profit and Loss Statement](#), and [2022/2023 Profit and Loss Comparison](#) attached

Simon Martin, Treasurer, delivered the finance report and advised members that, as PESA's annual revenue exceeds \$250,000, we are therefore required to submit audited or reviewed accounts.

*Note: Since this meeting, PESA was advised that the as PESA's annual revenue is below \$500,000, it is classified as a small registered entity for the purposes of the Australian Charities and Not-for-Profits Commission Act 2012 (Cth) and is therefore not required to submit audited or reviewed accounts under that Act. PESA will continue to adhere to the Act and will not formally audit accounts.*

The Treasurer noted that in the 12-month period from July 2022 to June 2023 we achieved a loss, largely caused by additional salaries during the transition of CEO and unexpected website expenses. We are fortunately now in a profitable position, following the conference and some operating cuts.

2022 concluded with a loss of around \$60,000. 2023 year to date shows a net profit of almost \$34,000.

Our bank balance at this point in the year is around \$130,000.

The Chair called for the 2023 Finance Report to be accepted.

Moved by Kim Latcham, Seconded by Emma Grave. Accepted.

5. **Membership Report**

Lisa Davias, CEO, took a moment to thank the PESA Board, Kim Latcham, the State Chapter Committees and the members of the PESA community for their warm welcome and support as she has joined PESA.

Lisa Davias then delivered the membership report.

Lisa advised that at our 2022 AGM memberships were reported as totalling 1145 members, including 125 Institutional memberships. By comparison, memberships as at today's date totalled 1376, This includes 143 Institutional memberships and 4 Institutional Large membership, holding 782 members. In addition, we currently have 366 individual memberships and 50 student memberships.

Throughout 2023 we have seen individual memberships numbers slowly declining, they are down by 9% compared to this time last year, however institutional memberships have seen a growth of 23%, so the total number of individuals that are PESA members, has seen very healthy growth.

At the start of this year, membership fees were increased by \$59 for institutional memberships, \$10 for individual memberships and \$4 for student memberships. This small increase reflects the commitment from the PESA board to ensure our membership fees still remain affordable and reasonable for schools across all sectors. Membership prices now stand at:

- \$659 for institutional
- \$109 for individual
- \$33 for student

Additionally, we launched, a new Institutional Large membership earlier this year, which provides 25 staff with access to PESA membership. This membership is priced at \$2,700.

The Chair called for the Membership Report to be accepted.

Moved by Kim Latcham, Seconded by David Bott. Accepted.

6. **Questions from Members**

The Chair called for questions from members. No questions were received.

7. **Close of Meeting**

The Chair warmly thanked all for attending and for their support of PESA. The Chair closed the meeting at 10.41am.

*Lisa Davias*  
CEO  
24 November 2023

DRAFT