

Information for Director Nominees of Positive Education Schools Association Ltd (PESA)

If you are considering accepting a nomination, or self-nominating, for a Directorship on the PESA Board at the upcoming AGM, please consider the following:

1. Time Commitment

At present, PESA Directors are expected to attend a minimum of 4 Board meetings per year, 2 of which are in person. Whilst some directors cover the cost of their own transportation to meetings, as well as accommodation and incidental travel costs, PESA will reimburse these (reasonable) costs.

It is anticipated that from 2019, two additional teleconference Board meetings will also be scheduled.

Directors will also need to be available for additional meetings, such as planning and strategy meetings, which may be conducted in-person or via teleconference.

Directors may also be called upon to join sub-committees, such as finance or policy sub-committees.

Directors are usually appointed for a term of three years.

2. Commitment to Mission, Vision and Goals of PESA

It is expected that PESA Directors will have a genuine commitment to promote the Mission, Vision and Goals of PESA, and to the advancement of Positive Education.

PESA Directors are expected to:

- Have a keen interest in 'Positive Education' and the integration of the science of wellbeing and positive psychology throughout the education system;
- Advocate for, and take active steps to achieve PESA's vision, mission, priorities and key initiatives as set out in our Strategic Plan dated 2017 (and which is summarised in the table below);
- Provide assistance in growing PESA's Institutional and Individual memberships;
- Network with schools to share curriculum and practice ideas and contentions, and to promote PESA;
- Develop their understanding of business, market and industry trends within the fields of Positive Psychology, Positive Education and Wellbeing;
- Provide strategic advice on issues raised during Board meetings or which may come to the attention of the Board;
- Encourage and support the exploration of new ideas and opportunities for PESA;
- Generally act as a resource and support for other Board members;
- Enhance PESA's reputation and credibility;

- Enhance PESA member confidence; and
- Attract new members by demonstrating a commitment to PESA’s growth.

In doing so, Directors must follow the provisions in PESA’s Constitution (and any other adopted policy and practice documents) relating to Conflicts of Interest.

PESA Strategic Plan: 2017 to 2020

Who we are	A peak association of schools, universities, educators, parents, researchers, charities and other community members who share an interest in an evidence-based approach to wellbeing, and a commitment to supporting our schools, students, and the wider community to flourish. We are based in Australia with a national focus, and also welcome international members.		
Our vision	For the science of wellbeing and Positive Psychology to be integrated throughout the education system, enabling all students, schools and communities to flourish.		
Our mission	To lead, promote, and foster the implementation and development of Positive Education.		
Strategic priorities	Promote and engage	Equip educators with resources	Facilitate collaboration
Key initiatives	<ol style="list-style-type: none"> 1. Development and promotion of a Positive Education Framework 2. Advocacy of Positive Education to education systems 3. Promotion of Positive Education to school leaders and communities 4. Building a membership base with a cross-representation of Australian schools 5. Collaboration with organisations supporting Positive Education 6. Strengthening and communicating the evidence base behind Positive Education 	<ol style="list-style-type: none"> 7. Identifying evidence-informed practices and resources on Positive Education 8. Provision of resources for members through multiple channels: website, newsletter, social media, conferences 9. Advise and link schools with service providers for training and/or consultancy 	<ol style="list-style-type: none"> 10. Running the annual national conference – a networking and professional development event 11. Convening state chapters to facilitate local networking and collaboration 12. Providing resource-constrained schools with support and linkages to implement Positive Education
Structure & Governance	<ul style="list-style-type: none"> • Company limited by Guarantee with DGR status 	<ul style="list-style-type: none"> • Board of Directors with diverse skills and member representation 	<ul style="list-style-type: none"> • Supporting infrastructure

3. Legal Responsibilities

Nominees should be aware that additional duties arise under the Australian Charities and Not-for-profits Commission Governance Standards. In particular, please note [ACNC Governance Standard 5: Duties of Responsible Persons](#).

This standard requires charities to take reasonable steps to make sure that the following duties apply to responsible persons and that they follow them. The duties can be summarised as follows:

- to act with reasonable care and diligence;
- to act honestly and fairly in the best interests of the charity and for its charitable purposes;
- not to misuse their position or information they gain as a responsible person;
- to disclose conflicts of interest;
- to ensure that the financial affairs of the charity are managed responsibly; and
- not to allow the charity to operate while it is insolvent.

Generally, the duties mean that responsible persons should act with standards of integrity and common sense.

Nominees should familiarise themselves with these, and additional directors' duties, imposed by law.

All director nominees should read [Governance for Good](#) – the ACNC's Guide for Charity Board Members prior to nominating.

In submitting a nomination or a self-nomination, a nominee confirms that he or she has read PESA's [Constitution](#) (available on the PESA website).

Please be aware that PESA holds Management Liability insurance with AON Risk Solutions insurers, which offers insurance coverage for our Directors.

If you have any questions in relation to nomination for Directorship, or any of the information outlined above, please do not hesitate to contact Marita Hayes-Brown, PESA CEO, at mhayesbrown@pesa.edu.au or by phone on 04 2425 4921.

Positive Education Schools Association Ltd

ACN 168 259 096

19 March 2019